



The Secretariat
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South East Atlantic Fisheries Organisation (SEAFO)

PROVISIONAL ANNOTATED AGENDA FOR THE 16TH MEETING OF THE COMMISSION (COM) – 2019

CHAIRPERSON: Mr. Venâncio Soares Gomes (Angola 2017-2020) **VENUE:** Strand Hotel, Swakopmund
VICE-CHAIR: Mr. Ignacio Granell (EU 2017-2020) **DATE:** 23-26 November 2020

NOTES:

- Please note that actions that will take place or will be required during the correspondence meeting are in **RED**.
- Please note the times allocated for the different actions can be changed as needed as the meeting goes along.

1. Opening of the meeting

The Chairperson will open the meeting and welcome delegates by email on the 23rd November at 8:00 (GMT+1) (8:00 Angolan local time).

2. Appointment of Rapporteur

The Executive Secretary will be the rapporteur.

3. Adoption of agenda and meeting arrangements

The list of documents, agenda and annotated agenda will be available to members **one month before the meeting** ([DOC/COM/00/2020](#), [DOC/COM/01/2020](#) & [DOC/COM/02/2020](#)).

The provisional agenda ([DOC/COM/01/2020](#)) and the annotated agenda ([DOC/COM/02/2020](#)) will be shared on Google Docs on the 23rd November at 8:00 (GMT +1) and responses will be taken until 09:00 (GMT+1). A NO response will count as AGREED and the agenda will be adopted.

Registered delegates (as nominated by the Heads of Delegations) will be informed of any practical arrangements for the meeting, if any, by the Executive Secretary on the 23rd November 2020 by email at 8:00 (GMT +1).

4. Introduction & Admission of Observers

No observers will be attending the Correspondence meeting.

5. Introduction of Delegates

The Executive Secretary will announce the registered participants on the 23rd November 2020 at 8:00 (GMT+1) by email.

6. Report of the 2020 Scientific Committee Report

The SC Report ([DOC/COM/03/2020](#)) will be shared by the Executive Secretary on Google Docs on the 23rd November 2020 at 8:00 (GMT+1). The Commission will take appropriate decisions on the recommendations made, if any, by adding comments on the highlighted recommendations in the report. Comments will be taken until 03:00 (GMT+1) on the 25th November.

7. Report of the 2020 Compliance Committee Report

The CC Report ([DOC/COM/04/2020](#)) will be shared by the Executive Secretary on Google Docs on the 25th November 2020 at 11:00 (GMT +1). The Commission will take appropriate decisions on the recommendations made, if any. Comments will be taken until 05:00 (GMT+1) on the 26th November.

8. Report of the 2020 Standing Committee on Administration and Finance Report

The SCAF Report ([DOC/COM/05/2020](#)) will be shared by the Executive Secretary on Google Docs on the 25th November 2020 at 11:00 (GMT +1). The Commission will take appropriate decisions on the recommendations made, if any. Comments will be taken until 05:00 (GMT+1) on the 26th November.

9. Election of new Chair and Vice Chair

The Chairperson will inform the Commission members by email on 26th November 2020 at 8:00 (GMT +1) of the election of the new Chair and vice Chair according to the Alphabetical list of Contracting Parties and invite responses by 08:30 (GMT+1) on 26th November 2020.

According to the alphabetical list the next Chairperson should be from the EU and the vice-chair from Japan. See the alphabetic list below

| | Chairperson | Vice-Chairperson |
|-------------------------|---------------------|---------------------|
| 2017-2020 | Angola | EU |
| <u>2021-2022</u> | <u>EU</u> | <u>Japan</u> |
| | Japan | Korea (Republic of) |
| | Korea (Republic of) | Namibia |
| | Namibia | Norway |
| | Norway | South Africa |
| | South Africa | Angola |

10. Venue and date of the next Commission meeting

The members will agree on a venue and date for the next Commission meeting.

The Chairperson will invite the Commission members by email on 26th November 2020 at 8:00 (GMT +1) to propose dates and a venue for the next Commission meeting. Responses will be taken until 09:00 (GMT+1) on 26th November.

11. Report back on meetings attended by the Secretariat

The Executive Secretary will prepare a report on meetings attended during 2020. The report will be available a month before the meeting for the Commission to take note of ([DOC/COM/06/2020](#)).

12. Report of SEAFO Representatives at the 2019/2020 meetings of other Intergovernmental Organisations

SEAFO representatives at the 2019/2020 meetings of the other Intergovernmental Organisations, if any, will forward reports to the Executive Secretary to circulate by email to the Commission for their information.

ICCAT: Japan

NAFO and SIOFA: EU

NEAFC and CCAMLR: Norway

13. Nominations of Parties to represent SEAFO at other International Organisations in 2021

The current nominate representatives will continue for meetings in 2021.

ICCAT: Japan

NAFO and SIOFA: EU

NEAFC and CCAMLR: Norway

14. Adoption of the 2020 Commission Report

The meeting report will be shared on Google Docs by the Executive Secretary at 09:00 (GMT+) on 26th November 2020 and comments will be taken up to 10:00 (GMT +1). The changes will be made, and the report will then be shared again on Google Docs for adoption by 11:00 (GMT+1) on 26th November 2020. No comments will be taken as agreement to adopt the report.

The adopted report will be available on the SEAFO website and shared by email.

15. Closure of meeting

The Chairperson will close and adjourn the meeting after all items have been concluded